

# **St Michael's Scottish Country Dancing Club**

## **Constitution**

### **1: Name**

The name of the organisation shall be the St Michael's Scottish Country Dancing Club- hereinafter referred to as the club.

### **2: Purpose**

The purpose of the club is to provide facilities for and to promote interest in Scottish Country Dancing and is not in any way established or conducted for profit.

### **3: Membership**

- a) Membership of the club shall be open to any person who desires to take part in, or who is interested in the promotion of Scottish Country Dancing, subject to any restriction on the numbers of members in the club due to any reason. This decision will be taken at the Annual General Meeting- hereinafter referred to as the AGM- of the club in the form of an amendment to paragraph 3a
- b) Members of the club shall be the persons who have paid an annual subscription to be agreed by the committee and approved by the members at the AGM. Only members shall be eligible to vote at meetings of the club and be eligible for election to the club committee.
- c) Names and addresses of all members and their attendance shall be recorded.
- d) No part of the admission fees or membership subscriptions shall be applied otherwise than for the purpose of the club.

### **4: Committee**

- a) The administration shall be in the hands of the committee, which shall consist of: -Chairman, Honorary Secretary, Honorary Treasurer and four ordinary members.
- b) The committee shall have the power to co-op for the current year a member or members without voting rights, for a specific purpose.
- c) No member shall be required to serve on the committee in whatever role for more than nine years.

### **5: Business meetings**

The AGM of the club will be held at the beginning of May. The purpose of this will be: -

- i. To receive reports from the Chairman, Secretary and Treasurer.
- ii. To elect a Chairman for the coming year. No member may serve as Chairman, Secretary or Treasurer for more than three consecutive years.

After three consecutive years as Chairman, Secretary or Treasurer a member will not be eligible for re-election for one full year.

- iii. To elect an Honorary Secretary
- iv. To elect an Honorary Treasurer
- v. To appoint a suitable Examiner
- vi. To discuss any business affecting the administration of the club.

An extraordinary meeting of the club can be called by

- i. The Chairman,
- ii. In the absence of the Chairman, the Honorary Secretary
- iii. On the written request of six members

Notice of an Extraordinary General Meeting shall include notice of the business to be discussed. At an Extraordinary General Meeting only the business on the notice calling the meeting shall be determined at the meeting. No less than 14 days written notice of such a meeting must be given to members

## **6: Finance**

- a) The financial year shall be from 1<sup>st</sup> April – 31<sup>st</sup> March, to allow one month for the accounts to be finalised and independently examined, prior to the AGM (to be held at the beginning of May).
- b) The club shall have a bank account. All cheques drawn on the club bank account shall be signed by the Treasurer and one of the following:  
Chairman, Secretary, one nominated Committee Member
- c) If at any time the club is dissolved any assets shall be disposed of in some way relevant to Para. 2 as decided by members of the club at the time of the dissolution.

## **7: Constitution amendments**

Proposal for an amendment to the constitution must be sent in writing to the Honorary Secretary before 31<sup>st</sup> March and the proposal printed in full and sent to each member with the notice of the AGM.

Amended AGM May 9<sup>th</sup> 2013